

To:
All members of the
Commercial Assets Sub-Committee

Please reply to:

Contact: Christeen Abee
Service: Committee Services
Direct line: 01784 446224
E-mail: c.abee@spelthorne.gov.uk
Date: 25 September 2025

Supplementary Agenda

Commercial Assets Sub-Committee - Monday, 29 September 2025

Dear Councillor

I enclose the following items, two of which were marked 'to follow' on the agenda, and one which has been updated for the Commercial Assets Sub-Committee meeting to be held on Monday, 29 September 2025:

- | | | |
|-----------|---|----------------|
| 7. | Charter Building Lease Renewal
Report to follow | 3 - 10 |
| 8. | Elmsleigh Lease Renewal
Report to follow | 11 - 22 |
| 9. | Property Management Contract, Investment Portfolio
Committee is asked to:

1. Approve the awarding of a new 2 plus 1 year property management contract to the company mentioned in the terms of the exempt report; and

2. Authorise the Group Head Corporate Governance to enter into the property management agreement and any other ancillary documentation. | 23 - 32 |

Yours sincerely

Spelthorne Borough Council, Council Offices, Knowle Green

Staines-upon-Thames TW18 1XB

www.spelthorne.gov.uk customer.services@spelthorne.gov.uk telephone 01784 451499

Christeen Abee
Corporate Governance

To the members of the Commercial Assets Sub-Committee

Councillors:

S.N. Beatty
M. Beecher
R. Chandler

L. E. Nichols
D. Saliagopoulos
H.R.D. Williams

Bunney

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank